

**THE BRITISH INSTITUTE FOR THE STUDY OF IRAQ**

**(Gertrude Bell Memorial)**

10, Carlton House Terrace, London SW1Y 5AH, UK

www.bisi.ac.uk

Registered Charity No. 1135395

**Application for BISI Pilot Project Grant**

**(Please return your completed form to the Administrator by 31 January 2011)**

**1. Title of the proposed project and the amount requested (maximum £8000):**

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**2. NAME (Full name & title):**

Academic affiliation & status:

Please attach a brief CV, of no more than 2 pages, for you and for any proposed researcher(s) on the project.

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**3. Address for Correspondence**

Tel. No.

E-Mail:

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**4. Details of Research Proposal**

**a. Please give a 150-300 word non-technical summary of your proposed pilot project**

**b. Please provide a longer description, of 1000–2000 words, on an additional sheet.**  
(You should address the following matters, as appropriate: research question/problem; context; methodology and project management; ethical considerations; publication and dissemination; archiving and preservation; relationship to full project.)

**5. Financial**

**a. Detailed estimate of costs (Please \* items for which a BISI Grant is requested.)**

**b. Funding or other support requested/expected from other sources \_\_\_\_\_**  
(Please provide details.)

**c. Amount requested from the BISI \_\_\_\_\_**

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**6. Please list previous grants received from the BISI /BSAI and resulting publications, if applicable (including those outstanding or in press).**

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**7. Please list up to four other publications relevant to the project and state whether any are still outstanding.**

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**8. Do you wish this application to be considered for a BISI Research Grant too?**

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**9. Referees. Please give the names of two referees.** It is the applicant's responsibility to ensure that references are sent directly to the Administrator by the deadline.

**a. Name:**  
**Address:**

**b. Name:**  
**Address:**

**Tel. No.**  
**E-mail:**

**Tel. No.**  
**E-mail:**

**Signature \_\_\_\_\_ Date \_\_\_\_\_**

**CHECKLIST: Have you?**

- read and followed the attached Guidance Notes and Conditions of Award?
- included a CV of the applicant and any proposed researcher(s) on the project?
- included a 1000–2000 word detailed description of the project?
- included permissions from any archive, museum or similar resource you wish to utilise during your research?
- ensured that your references will reach the Administrator by the deadline?

**Please return your completed form to the BISI Administrator at the address above.**

# **BISI Pilot Project Grants: Guidance Notes**

## **PLEASE READ THESE NOTES BEFORE COMPLETING THE APPLICATION FORM**

This funding scheme is designed to support a short research project, of up to a year's duration, which has the potential to grow into longer-term, larger-scale projects supported by a Research Council or other large funding body. Only one project annually will be funded under this scheme. The BISI will aid the successful applicant in drawing up a research proposal for the long-term project, and will normally expect to be included in that bid as a project partner or similar.

The numbers below refer to the sections of the application form.

### **1. Title of the proposed project**

Applications are welcomed to support research on Iraq, in any field of the humanities or social sciences, concerned with any time period from prehistory to the present day.

However, projects related to the theme of *Exile and Return* are particularly welcome.

### **2. Name, academic affiliation, and status**

Under this scheme, applicants must be employed by, or have an official connection with, a UK Higher Education Institution. Proof of the applicant's affiliation may be requested.

### **4. Details of Research Proposal**

a) Please give a short summary, for a non-expert reader, of your proposed pilot project and its relationship to a large-scale project.

b) This is perhaps the most important part of the application form. Please think carefully about it, and ensure that you explicitly address *all* relevant matters:

- what is the research question or problem that your project will set out to solve?
- what is the context for this question or problem: how did it come about, and what relevant work has been done, by you or others?
- how will you set out to answer the question or problem: what methods will you use, and how will you manage your resources, researchers, and time?
- what ethical considerations, if any, need to be taken into account, and how will you address them?
- how and when will you publish and/or otherwise disseminate your findings?
- how will you ensure the long-term preservation of any digital or physical resources created in the course of your research?
- how might this pilot project grow into a large-scale research project: what new questions or problems would it answer, and who might fund it?

### **5. Financial**

a) BISI can only fund direct costs such as equipment, travel, expenses, and consultancy fees, up to a total of £8000. It cannot pay institutional overheads, salary costs, PhD studentships, or other normal living costs.

b) If you have other sources of funding for this project, or are applying to other funding bodies for additional support, please list them here. If your institution or another organisation will be providing other support or value for money, please describe them too.

### **8. Research Grants**

Only one BISI Pilot Project Grant can be made annually. However, the BISI also awards several Research Grants a year for short-term projects costing no more than £4000. If you would like your project to be considered for a BISI Research Grant, on the basis of this application form and supporting documentation, please tick here. Decisions concerned Research Grants are announced in March, at the same time as the Pilot Project award.

If you have any questions or concerns about the scheme, please contact the BISI Administrator at the address at the top of the application form, or email [bisi@britac.ac.uk](mailto:bisi@britac.ac.uk).